



Gifted and Talented

3:00 p.m. (ET)

Ask questions and interact with presenters through

[GoSoapBox](#)

Access Code: KDEData

2018-2019 Gifted and Talented (GT) Beginning of Year Infinite Campus Training

Kathie Anderson
GT State Coordinator
Kentucky Department of Education



Permissions/Rights



Permissions and Rights

- ▶ Contact your Infinite Campus system administrator for permission/tool rights for:
- ▶ Student Information (GT has moved)

- ✓ General Information

- ▶ Program Participation

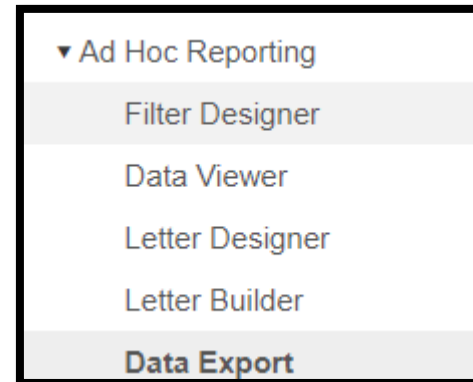
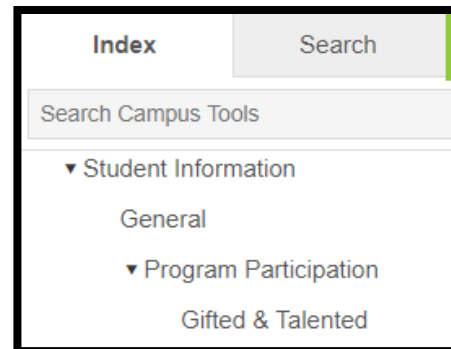
- Gifted and Talented

- Ad Hoc Reporting

- ✓ Filter Designer

- ✓ Data Export

- ✓ All State Published G & T reports



Permissions/Rights Continued

▶ Kentucky State Reporting

- KDE Reports

- ✓ A_Gifted and Talented–Opportunity and Access
- ✓ Gifted and Talented Detail
- ✓ Gifted Benchmark Report DE

▶ Data Integrity

- Data Validation

- ✓ Definition Groups

- ▶ Reports

- Definition Group Extract



- ▼ KY State Reporting

- ▼ KDE Reports

- A_Gifted and Talented – Opportunity and Access

- Gifted and Talented Detail

- Gifted Benchmark Report DE

- ▼ Data Integrity Tools

- ▼ Data Validation

- Definition Bank

- Definition Groups

- ▼ Reports

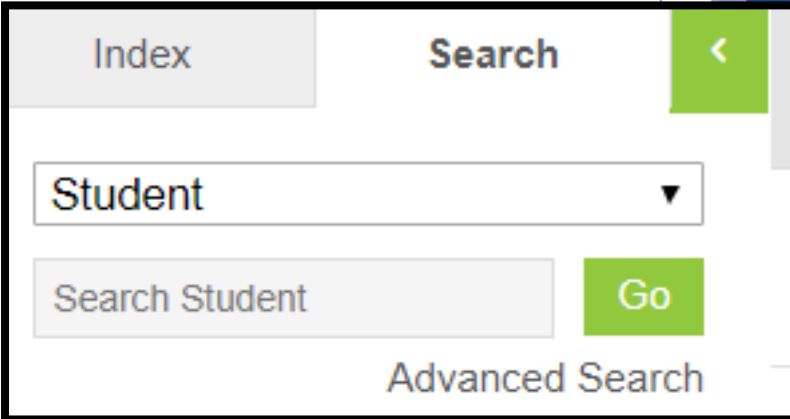
- Definition Group Extract

Entering and Updating GT Records

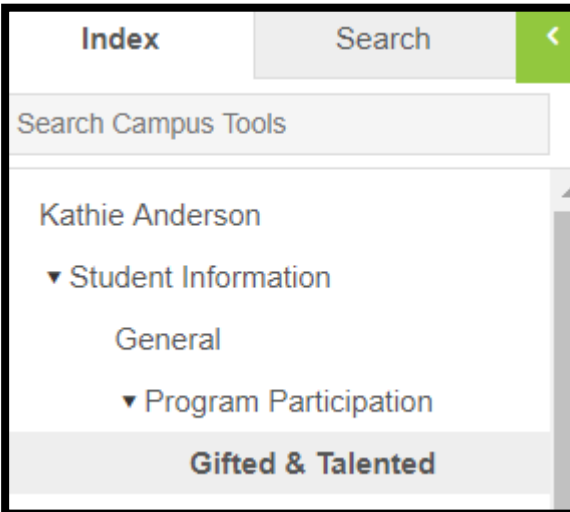


Directions for Entering a New Record

- ▶ To find a singular student, click on the **Search** tab.
- ▶ If searching by student name, leave the Search parameter set to Student, enter the student's last name, first name and click Go.
- ▶ If searching by the student's SSID number, select State ID from the drop list in the Search parameter field. Enter the SSID and then click Go.
- ▶ Highlight the student's name in the search results, then click Index /Student Information /Program Participation /Gifted & Talented



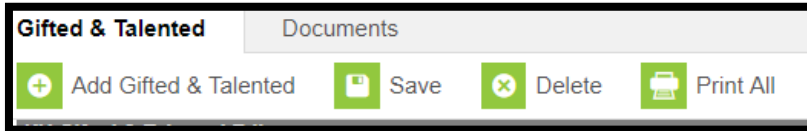
A screenshot of the 'Search' tab in a web application. At the top, there are two tabs: 'Index' and 'Search', with 'Search' being the active tab. Below the tabs is a dropdown menu currently set to 'Student'. To the right of the dropdown is a green button with a left-pointing arrow. Below the dropdown is a text input field containing the text 'Search Student'. To the right of this field is a green button labeled 'Go'. Below the input field and the 'Go' button is the text 'Advanced Search'.



A screenshot of the search results for 'Kathie Anderson'. At the top, there are two tabs: 'Index' and 'Search', with 'Search' being the active tab. Below the tabs is a dropdown menu labeled 'Search Campus Tools'. Below this is the name 'Kathie Anderson'. Underneath the name is a section titled '▼ Student Information'. Below this section are two sub-sections: 'General' and '▼ Program Participation'. At the bottom of the page is a button labeled 'Gifted & Talented'.



Adding a New Record



Gifted & Talented Documents

+ Add Gifted & Talented Save Delete Print All



Gifted & Talented Status

*Gifted Category: [Dropdown Menu]

*Year Identified: 2018 *Start Date: [Calendar Icon] End Date: [Calendar Icon]

☐ Gifted Declined Services ☐ Gifted Underachieving

- Once you are on the student's record, click **Add Gifted and Talented**.
- A new GT record will open. Select the **Gifted Category** from the drop list by clicking the arrow.
- Enter the **Year Identified**. The Year Identified should be the last part of the school year (SY). For example, if the SY is 2018-2019, enter 2019.
- Enter the **Start Date**. The Start Date is the date services will begin. Try to start services as soon as a student is identified, unless it is at the end of the SY.
- **End Dates** are **only** entered for Primary Talent Pool Students. Enter 6/30 and the projected third grade SY.
- If a parent has declined services, check **Gifted Declined Services**. Ensure you have documentation in the GT folder.
- If a student is not achieving at expected levels, check **Gifted Underachieving**.
- All of this information is in the [GT Data Standard for Infinite Campus](#) posted on the GT Resource Webpage.





Gifted Categories

- 01: Creative or Divergent Thinking
- 02: General Intellectual Ability
- 03: Psychosocial or Leadership Abilities
- 04: Specific Academic Aptitude - Language Arts
- 05: Specific Academic Aptitude - Math
- 06: Specific Academic Aptitude - Science
- 07: Specific Academic Aptitude - Social Studies
- 08: Visual or Performing Arts Ability - Art
- 09: Visual or Performing Arts Ability - Dance
- 10: Visual or Performing Arts Ability - Drama
- 11: Visual or Performing Arts Ability - Music
- 12: Primary Talent Pool

Adding Service Delivery Options



- ▶ Under **Service Delivery Options**, check the service delivery options that were decided by the **GT Selection and Placement Committee**.
- ▶ There must be a minimum of two service options per area of identification.
- ▶ Check the [gifted regulation](#) definitions to ensure the appropriate services are being selected.

Gifted & Talented Status

*Gifted Category: 02: General Intellectual Ability

*Year Identified: 2018

*Start Date: 08/08/2018

End Date:

☐ Gifted Declined Services

☐ Gifted Underachieving

Service Delivery Options:
(At least 2 Service Delivery Option checkboxes must be selected)

☐ Various Acceleration Options

☐ Early Exit from Primary ☐ Grade Skipping ☐ Subject Area Higher Grade Level ☐ Early Entry to Kindergarten

☐ Dual Enrollment Courses ☐ Dual Credit Courses ☐ Early Exit from High School

☐ Academic Competition or Optional Extracurricular Offering

☐ Advanced Placement and Honors Courses

☐ Collaborative Teaching and Consultation Services

☐ Special Counseling Services

☒ Differentiated Study Experiences in the Classroom

☐ Differentiated Individual Study ☒ Differentiated for Cluster Groups

☐ Distance Learning

☐ Video Courses ☐ Other Online Course

☒ Enrichment Services (School Day)

☐ Independent Study

☐ Mentorships

☐ Resources Services

☐ Pull-out Setting ☐ Appropriate Instructional Setting ☐ Consortium

☐ Seminars

☐ Travel Study Options

☐ Special Schools (4-12)

☐ Self-Contained Classrooms (4-12)

Adding Evidence

- ▶ There must be a minimum of three evidences for each student's area.
- ▶ Evidence should be from a multiple criteria approach, meaning not all evidence should be in one format. For example, all evidences should not be from assessments.
- ▶ All evidence documentation should be in the student's folder and/or can be uploaded as a form in Infinite Campus.
- ▶ For General Intellectual Ability and Specific Academic Aptitude, the 9th stanine must be selected, unless **special considerations or exceptions** to the criteria were used.



General Intellectual Ability Evidence:

(At least 3 Evidence checkboxes must be selected)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Anecdotal Records | <input type="checkbox"/> Behavioral Checklist Inventories |
| <input type="checkbox"/> Checklist Inventories (Underachieving or Disadvantaged) | <input type="checkbox"/> Collection of Evidence from Portfolios |
| <input checked="" type="checkbox"/> Continuous Progress Data | <input type="checkbox"/> High Performance on Intellectual Assessment |
| <input type="checkbox"/> Informal Assessment | <input type="checkbox"/> Nominations-Peer |
| <input type="checkbox"/> Nominations-Self or Petition | <input type="checkbox"/> Observation of Applied Advanced Reasoning Ability |
| <input type="checkbox"/> Primary Review Committee Recommendation | <input type="checkbox"/> Referrals/Recommendation-Parent |
| <input type="checkbox"/> Referrals/Recommendation-Teacher | <input type="checkbox"/> Student Awards or Critiques |
| <input checked="" type="checkbox"/> 9th Stanine on Comp. Test of Intellectual Ability | <input type="checkbox"/> Other, Specify <input type="text"/> |

Intellectual Ability Test

01: Cognitive Abilities Test ▼

Special Considerations - Section 4(2)



- ▶ School personnel must take into consideration environmental, cultural and disabling conditions which may mask a child's true abilities that lead to excluding eligible students. The regulation specifically lists these students to be considered:
 - Disadvantaged
 - Student with a Disability (SWD)
 - Underachieving
- ▶ See KDE guidance on [GT Resource Page](#) for more information.

Special Considerations Continued

- ▶ When Special Considerations are used, there still must be three evidences
- ▶ In addition, ***Other, Specify*** must be selected and Disadvantaged, SWD or Underachieving typed in the text box.



Specific Academic Aptitude Evidence:
(At least 3 Evidence checkboxes must be selected)

<input type="checkbox"/> Anecdotal Records	<input type="checkbox"/> Checklist Inventories
<input checked="" type="checkbox"/> Checklist Inventories (Underachieving or Disadvantaged)	<input checked="" type="checkbox"/> Collection of Evidence from Portfolios
<input type="checkbox"/> Within the 9th Stanine on One Subject Test Score of an Achievement Test	<input type="checkbox"/> Continuous Progress Data
<input checked="" type="checkbox"/> Formal Testing Data	<input type="checkbox"/> High performance on Test of Academic Achievement
<input type="checkbox"/> Informal Assessments	<input type="checkbox"/> Nominations-Peer
<input type="checkbox"/> Nominations-Self or Petition	<input type="checkbox"/> Off-level Testing
<input type="checkbox"/> Portfolio of High Academic Performance	<input type="checkbox"/> Primary Review Committee
<input type="checkbox"/> Referrals/Recommendations-Parent	<input checked="" type="checkbox"/> Referrals/Recommendations-Teacher
<input type="checkbox"/> Student Awards or Critiques	<input type="checkbox"/> Student Progress Data
<input checked="" type="checkbox"/> Other, Specify <input type="text" value="Disadvantaged, SWD or Underachieving"/>	

Local Norms



- ▶ When Local Norms are used, districts must still use the 9th stanine score.
- ▶ Click 9th stanine, but also select ***Other, Specify and*** type **Local Norms** in the text box.
- ▶ For more information on Local Norms, see the guidance posted on the [GT Resource webpage](#).

General Intellectual Ability Evidence:
(At least 3 Evidence checkboxes must be selected)

<input type="checkbox"/> Anecdotal Records	<input type="checkbox"/> Behavioral Checklist Inventories
<input type="checkbox"/> Checklist Inventories (Underachieving or Disadvantaged)	<input checked="" type="checkbox"/> Collection of Evidence from Portfolios
<input checked="" type="checkbox"/> Continuous Progress Data	<input type="checkbox"/> High Performance on Intellectual Assessment
<input type="checkbox"/> Informal Assessment	<input type="checkbox"/> Nominations-Peer
<input type="checkbox"/> Nominations-Self or Petition	<input type="checkbox"/> Observation of Applied Advanced Reasoning Ability
<input type="checkbox"/> Primary Review Committee Recommendation	<input type="checkbox"/> Referrals/Recommendation-Parent
<input type="checkbox"/> Referrals/Recommendation-Teacher	<input type="checkbox"/> Student Awards or Critiques
<input checked="" type="checkbox"/> 9th Stanine on Comp. Test of Intellectual Ability	<input checked="" type="checkbox"/> Other, Specify <input type="text" value="Local Norms"/>

Intellectual Ability Test

Students of Military Families



- ▶ According to Article V (2) ***Educational Program Placement***, districts must honor the identification of gifted students from military families due to the [*Interstate Compact on Educational Opportunity for Military Children*](#)
- ▶ Subsequent evaluations may be given to ensure the child's appropriate educational program placement.
- ▶ This means, districts honor the gifted identification of the student, but based on further assessment can update the area of identification of a student or can add additional areas of identification. *However, the student must remain in the gifted program.*

The logo is a circular emblem with a blue outer ring. Inside the ring, the text "Kentucky Department of" is written in white, serif font along the top arc, and "Education" is written along the bottom arc. The center of the logo is white and contains a gold-colored silhouette of the state of Kentucky. Within the state outline, there are silhouettes of three children and one adult figure holding a book, representing students and a teacher. The text "Our Children," is written in a blue, serif font above the state outline, and "Our Commonwealth" is written below it.

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- The logo is a circular emblem with a dark blue outer ring. Inside the ring, the words "Kentucky Department of" are written in white, serif font along the top arc, and "Education" is written along the bottom arc. The center of the logo is white and features a gold-colored silhouette of the state of Kentucky. Within the state outline, there are silhouettes of three children and one adult figure holding a book, representing a classroom. Above the figures, the words "Our Children," are written in a blue, serif font, and below them, "Our Commonwealth" is written in the same font.

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Updating a GT Record







- ▶ Follow the steps on slide 7 to navigate to a student record.
 - Click on the record and update with the new or additional services.
- ▶ Reasons for updating:
 - Service Delivery Options
 - ✓ Student is transitioning from elementary to middle or middle to high school
 - Primary Talent Pool end dating

Saving, Deleting, Print All

- ▶ When all appropriate boxes have been selected, click **Save**.
- ▶ Never delete a student record unless there has been a clerical mistake.
- ▶ The **Print All** tool allows you to view the student's entire GT history in a report. It can be downloaded, saved and printed.

Gifted & Talented Documents

 Add Gifted & Talented  Save  Delete  Print All

Gifted & Talented Summary
Page 1 of 1

Gender: M State ID: 2120075114
Race Ethnicity: White Grade/Homeroom: 06/
Birth Date: 05/15/2006 School Year: 17-18

Gifted & Talented Status

Start Date	End Date	Year Identified	Gifted Category	Gifted Declined Services?	Gifted Underachieving?
05/20/2016		2016	05: Specific Academic Aptitude-Math	No	No
Service Delivery Options: Collaborative Teaching and Consultation Services, Resources Services (Pull-out Setting)					
Specific Academic Aptitude Evidence: Within the 9th Stanine on One Subject Test Score of an Achievement Test, Formal Testing Data, Referrals/Recommendations-Teacher					
Achievement Test: 13: KPREP					

Start Date	End Date	Year Identified	Gifted Category	Gifted Declined Services?	Gifted Underachieving?
05/20/2016		2016	03: Psychosocial or Leadership Skills	No	No
Service Delivery Options: Collaborative Teaching and Consultation Services, Resources Services (Pull-out Setting)					
Behavioral Observations, Documentation of Student Leadership in Class, Referrals/Recommendations-Teacher					

Start Date	End Date	Year Identified	Gifted Category	Gifted Declined Services?	Gifted Underachieving?
05/20/2016		2016	04: Specific Academic Aptitude-Language Arts	No	No
Service Delivery Options: Collaborative Teaching and Consultation Services, Resources Services (Pull-out Setting)					
Specific Academic Aptitude Evidence: Within the 9th Stanine on One Subject Test Score of an Achievement Test, Formal Testing Data, High performance on Test of Academic Achievement, Referrals/Recommendations-Teacher					
Achievement Test: 13: KPREP					



GT Records Transfer & Records Request



Gifted and Talented Records Transfer

- ▶ Gifted and Talented Records do NOT automatically transfer
- ▶ Enrollment personnel will see a message in the Process Alerts Inbox when a student's information has been released from the previous district



Index Search Help

System Administrator

- Student Information
- Instruction
- Census
- Behavior
- Health
- Attendance
- Scheduling
- Fees
- Grading & Standards
- Medicaid
- Programs
- Ad Hoc Reporting
- Transcripts
- User Communication

District Notices
No district notices at this time.

School Notices
No school notices at this time.

Process Inbox

Date Range to Display All Processes

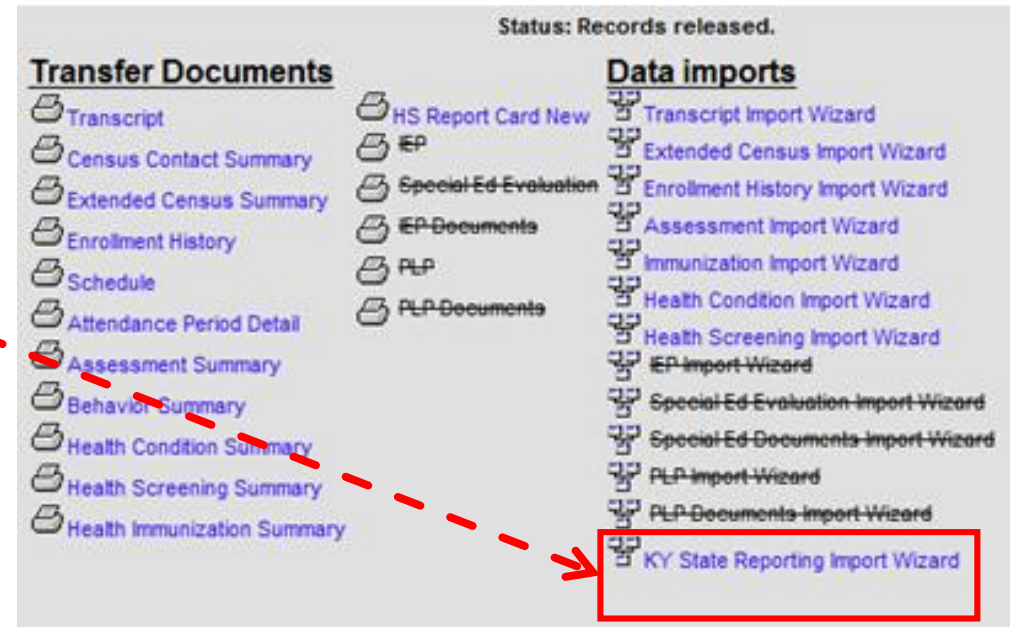
<input type="checkbox"/>	<input type="checkbox"/>	Process	Name	Posted Date	Due Date
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Records Transfer	Transfer Released: Alexander, Jacob 1957976481	08/15/2012	

Gifted and Talented Record Transfer



► Gifted/Talented records are transferred within the KY State Reporting Import Wizard:

- Click on “**KY State Reporting Importing Wizard**” in order to import GT Records
- If the student has a GT record, it will display, select “**Save**”
- Notify GT Coordinator/GT Teacher there is a new GT student in the district



GT Data Entry Screen



Gifted & Talented Status

*Gifted Category: 05: Specific Academic Aptitude-Math

*Year Identified: 2007 *Start Date: 08/01/2007 End Date:

Gifted Declined Services: ☐ Gifted Underachieving: ☐

Service Delivery Options:

☐ Various Acceleration Options

☐ Early exit from Primary ☐ Grade skipping ☐ Subject Area Higher Grade Level

☐ Dual Enrollment Courses ☐ Dual Credit Courses ☐ Early exit from high school

☐ Advanced Placement and Honors Courses

☒ Collaborative Teaching and Consultation Services

☐ Special Counseling Services

☐ Differentiated study experiences in the classroom

☐ Differentiated individual study ☐ Differentiated for Cluster groups

☐ Distance learning

☐ KVHS courses ☐ Video courses ☐ Other online course

☒ Enrichment services (school day)

☐ Independent study

☐ Mentorships

☒ Resources services

☐ Pull-out setting ☒ Appropriate instructional setting ☐ Consortium

☐ Seminars

☐ Travel study options

☐ Special schools, 4-12

☐ Self-contained classrooms, 4-12

Attendance Transferred Summary From Last Enrolled District

Present	Absences	Unexcused Absences	Excused Absences
88.00	2.0	0.0	2.0
Tardies	Unexcused Tardies	Excused Tardies	
1	1	0	
Absent Events Unexcused	Absent Events Excused		
0	2		
EHO Absence	AFD Absence	AFR Absence	ATA Absence
0.00	0.00	0.00	0.00

Save

- This screen will be displayed when you import the data from the “KY State Importing Wizard”
- Click “Save” to save the record
- It is very important that the Enrollment personnel notify Gifted and Talented staff of new Gifted and Talented students to the district

GT Record Transfer Request

- ▶ These are screenshots of what staff will see for the request of a student record.



System Administrator

Student Information

General

Counseling

Academic Planning

Program Participation

Health

Medicaid

PLP

Special Ed

Student Locator

Records

Summary Enrollments Schedule Attendance Flags Grades Transcript Credit Summary Assessment Behavior Transportation Fees Lockers Graduation Athletics AdHoc Letters

Waiver Records Transfer Gifted & Talented FRYSC Pre-School Title 1 Services Early Learning/Prior Settings ESS Attendance Group TEDS Report Comments Restraint and Seclusion

New State Transfer Request

Request Date	Name	Status	Requesting District	Releasing District
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System Administrator

Student Information

General

Counseling

Academic Planning

Program Participation

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Medicaid

PLP

Special Ed

Student Locator

Records

Summary Enrollments Schedule Attendance Flags Grades Transcript Credit Summary Assessment Behavior Transportation Fees Lockers Graduation Athletics AdHoc Letters

Waiver Records Transfer Gifted & Talented FRYSC Pre-School Title 1 Services Early Learning/Prior Settings ESS Attendance Group TEDS Report Comments Restraint and Seclusion

New State Transfer Request

Request Date	Name	Status	Requesting District	Releasing District
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Records Transfer Ashley, Maebree #

Use this tool to request the release of a transfer student's records. The following information will be sent to the student's former district and they will be given the opportunity to release their records. Only an exact student match can yield a release, so it is a good idea to call the district to confirm this student was enrolled there and to let them know to expect a release request.

Student: Last Name: Ashley First Name: Maebree Middle Name: Brooks
Gender: F Birthdate: 06/01/2004 SSN: 407614565
Grade: 04 School: 13-14 KYROCK ELEMENTARY SCHOOL Start Date: 08/01/2013

Enrollment Type: Primary

Requesting District & User
District: 151 Edmonson County Name: System Administrator Username: neaster
Request Date: 08/27/2013 Work Phone: Email:
Comments:

Submit Request



Gifted and Talented Reports

- **A_Gifted and Talented – Opportunity and Access**
- **Gifted and Talented Detail**
- **Gifted Benchmark Report**
- **Validation Report**

A_Gifted and Talented Opportunity and Access



- ▶ The purpose of this report is to produce aggregated Gifted and Talented data and the supporting student level detail for quality assurance review. This report returns data based on the latest enrollment for each student with at least one gifted record.
- ▶ Choose Detail or Aggregate Report then click the generate button.

A screenshot of a web application interface for 'KY State Reporting'. On the left, a sidebar menu is expanded to show 'KDE Reports', with 'A_Gifted and Talented – Opportunity and Access' highlighted. Other menu items include 'Edit Reports', 'EOC Assessment', 'Gifted and Talented Detail', 'Gifted Benchmark Report DE', and 'Data Integrity Tools'. On the right, there are two radio button options: 'Detail report' and 'Aggregate report', with 'Aggregate report' selected. Below these options is a 'Generate Report' button. To the right of the button, there is a partially visible instruction: 'Please be gi be gi option a rep at the'.

A_Gifted and Talented – Aggregate Report

- The Aggregate Report returns unduplicated counts of students currently enrolled or enrolled on the last day of school of the reported year. The report calculates a percentage of students by demographic groups.



	Gifted & Talented		Total Enrollment	
	Student Count	% to total G&T	Count	% to total enrollment
Total Students	428		5348	
<u>By Gender</u>				
Female	223	52.10%	2627	49.12%
Male	205	47.90%	2721	50.88%
Total by Gender	428	100.00%	5348	100.00%
<u>By Race/Ethnicity</u>				
	0	0.00%	0	0.00%
Hispanic*	5	1.17%	85	1.59%
American Indian or Alaska Native*	1	0.23%	5	0.09%
Asian*	1	0.23%	11	0.21%
African American*	7	1.64%	83	1.55%
Native Hawaiian or Other Pacific Islander*	0	0.00%	3	0.06%
White (non-Hispanic)*	406	94.86%	5087	95.12%
Two or more races*	8	1.87%	54	1.01%
Total by Race/Ethnicity	428	100.00%	5328	99.63%
<u>By other category</u>				
Free/Reduced-Priced Meals*	261	60.98%	4095	76.57%
Students with disability with IEP*	11	2.57%	1163	21.75%
English Learners*	0	0.00%	21	0.39%
Consolidated Student Group**	32	7.48%	1346	25.17%
Homeless	0	0.00%	58	1.08%
Foster	6	1.40%	229	4.28%
Military Connected	0	0.00%	0	0.00%

The logo is a circular emblem with a dark blue outer ring. Inside the ring, the words "Kentucky Department of" are written in white, serif font along the top arc, and "Education" is written along the bottom arc. The center of the logo is white and contains a gold-colored silhouette of the state of Kentucky. Within the state outline, there are silhouettes of three children and one adult figure holding a book, representing students and a teacher. The text "Our Children," is written in a blue, serif font above the state outline, and "Our Commonwealth" is written in the same font below it.

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[illegible]

Gifted and Talented Detail

- ▶ The Gifted and Talented Detail provides a list of students that have been identified in one or more of the gifted categories for students in grades 4-12. This report will pull students who have a Primary Talent Pool status and who are in grades Kindergarten through third grade. The count will also provide data for students regarding twice exceptionality, English Language Learners, gender and ethnicity.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Year	District_number	School_number	District_name	School_name	SSID	Last_name	First_name	gender	Grade	Race_Ethnicity	LEP_Status	Special_education	program_504	Creative_or_Diverg
2	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
3	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	M	20	White	No	No	No	
4	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
5	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
6	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	M	20	White	No	No	No	
7	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
8	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
9	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
10	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	M	20	White	No	No	No	
11	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	F	20	White	No	No	No	
12	2018	101	0	A County	Small County District Office	1234567890	Que	Susie	M	20	White	No	No	No	
13	2018	101	22	A County	Small County District Office	1234567890	Que	Susie	M	10	Two or more races	No	No	No	
14	2018	101	22	A County	Small County District Office	1234567890	Que	Susie	M	11	White	No	No	No	
15	2018	101	22	A County	Small County District Office	1234567890	Que	Susie	M	9	Black or African American	No	No	No	
16	2018	101	22	A County	Small County District Office	1234567890	Que	Susie	M	11	White	No	No	No	
17	2018	101	22	A County	Small County District Office	1234567890	Que	Susie	M	10	White	No	Yes	No	
18	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	M	8	White	No	No	No	
19	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	M	8	White	No	No	No	
20	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	F	8	White	No	No	No	
21	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	M	8	White	No	No	No	
22	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	M	8	White	No	No	No	
23	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	F	7	White	No	No	No	
24	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	M	7	Asian	No	No	No	
25	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	M	7	White	No	No	No	
26	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	F	7	White	No	No	No	
27	2018	101	23	A County	Small County District Office	1234567890	Que	Susie	F	7	White	No	No	No	
28	2018	101	23	A County	Small County District Office	2120064704	Que	Susie		7	White	No	No	No	

Gifted Benchmark Report DE



- ▶ The purpose of the report is to show Gifted and Talented (GT) students' longitudinal results on major assessments by content area. You may run the report for English, Mathematics, Reading, Science, Social Studies, Writing or Language Mechanics. If the student has state-published scores for the selected content area on these assessments: K-PREP (grades 3-8), EXPLORE, PLAN, ACT, COMPASS and KYOTE, they will be reported. If multiple scores exist for an assessment, the highest scale score will be reported.

District_Number	School_Number	Last_Name	First_Name	Middle_Name	SSID	Gender	Race_Ethnicity	Grade_Level	FRL	SPED	ELL	Assessment_Subject	K_PREP_Grade_3	K_PREP_3_Result	K_PREP_Grade_4	K_PREP_4_Result
101	0	Smith	Bob	A	1234567890	M	Two or more races	5	Free	N	N	Math	220	P or D	220	P or D
101	0	Smith	Bob	A	1234567890	M	White	6	Paid	N	N	Math	271	D	242	D
101	0	Smith	Bob	A	1234567890	M	White	6	Paid	N	N	Math	257	D	220	P
101	0	Smith	Bob	A	1234567890	M	White	6	Reduced	N	N	Math	243	D	223	P
101	0	Smith	Bob	A	1234567890	M	White	6	Paid	N	N	Math	222	P	223	P
101	0	Smith	Bob	A	1234567890	F	White	6	Paid	N	N	Math	231	P	253	D
101	0	Smith	Bob	A	1234567890	F	White	6	Paid	N	N	Math	231	P	259	D
101	0	Smith	Bob	A	1234567890	F	White	6	Paid	N	N	Math	257	D	229	D
101	0	Smith	Bob	A	1234567890	M	White	6	Free	N	N	Math	218	P	236	D

Data Validation Reports

- ▶ Data Validation Reports are generated to compare state and local GT records
- ▶ Comparing reports ensures records are not missing



Data Validation Report Continued

- ▶ Click path: Index/Data Integrity Tools/Data Validation/Report/Definition Group Extract
- ▶ Run two reports: Local Data Set and State Data Set
- ▶ State Data Set runs a batch queue – takes a few minutes to generate. Message is sent when the report is available to download.



Data Integrity Tools Screenshot

Year School

Index Search **< Definition Group Extract**

Search Campus Tools

- Letter Designer
- Letter Builder
- Data Export
- Data Analysis
- Batch Queue
- ▼ System Administration
 - ▼ Gifted and Talented
 - Custom Forms
 - ▼ KY State Reporting
 - Edit Reports
 - ▼ KDE Reports
 - A_Gifted and Talented – O
 - EOC Assessment
 - Gifted and Talented Detail
 - Gifted Benchmark Report
 - ▼ Data Integrity Tools
 - ▼ Data Validation
 - Definition Bank
 - Definition Groups
 - ▼ Reports
 - Definition Group Ex**

The Definition Group Extract tool allows district users to select a validation group and report format to view and extract data. The Definition Group Extract also allows a district user to select the data source to view their data. A user can select their local data, or view their data in the state edition, via Batch Queue, to compare data in both editions.

Data Validation Group

Group Name: Gifted and Talented Group

Description: This report will produce a list of Gifted and Talented students that are active in the current school year in State Edition. The report will include a list of students by School, SSID, Grade, Name and Category number. There will be multiple rows for students that are gifted in multiple categories. Please compare this list to what you have for your students and their categories. Gifted Categories: 01: Creative or Divergent Thinking, 02: General Intellectual Ability, 03: Psychosocial Leadership Skills, 04: Specific Academic Aptitude-Language Arts, 05: Specific Academic Aptitude-Math, 06: Specific Academic Aptitude-Science, 07: Specific Academic Aptitude-Social Studies, 08: Visual and Performing Arts-Art, 09: Visual and Performing Arts-Dance, 10: Visual and Performing Arts-Drama, 11: Visual and Performing Arts-Music and 12: Primary Talent Pool. If you have questions please contact Kathie Anderson at kathie.anderson@education.ky.gov or 502-564-4970 x 4133. Thanks.

Definitions: Gifted and Talented Students with categories List of Gifted and Talented Students and their gifted categories

Report Format

Report Data Source



Data Integrity Screenshot Continued



Year: All Years School: All Schools

Index Search < Definition Group Extract

Search Campus Tools

- Letter Designer
- Letter Builder
- Data Export
- Data Analysis
- Batch Queue
- ▼ System Administration
 - ▼ Gifted and Talented
 - Custom Forms
 - ▼ KY State Reporting
 - Edit Reports
 - ▼ KDE Reports
 - A_Gifted and Talented – O
 - EOC Assessment
 - Gifted and Talented Detail
 - Gifted Benchmark Report E
 - ▼ Data Integrity Tools
 - ▼ Data Validation
 - Definition Bank
 - Definition Groups
 - ▼ Reports
 - Definition Group Ex
 - Data Certification
- Account Settings

The Definition Group Extract tool allows district users to select a validation group and report format to view and extract data. The Definition Group Extract also allows a district user to select the data source to view their data. A user can select their local data, or view their data in the state edition, via Batch Queue, to compare data in both editions.

Data Validation Group: Gifted and Talented Group

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Description: This report will produce a list of Gifted and Talented students that are active in the current school year in State Edition. The report will include a list of students by School, SSID, Grade, Name and Category number. There will be multiple rows for students that are gifted in multiple categories. Please compare this list to what you have for your students and their categories. Gifted Categories: 01: Creative or Divergent Thinking, 02: General Intellectual Ability, 03: Psychosocial Leadership Skills, 04: Specific Academic Aptitude-Language Arts, 05: Specific Academic Aptitude-Math, 06: Specific Academic Aptitude-Science, 07: Specific Academic Aptitude-Social Studies, 08: Visual and Performing Arts-Art, 09: Visual and Performing Arts-Dance, 10: Visual and Performing Arts-Drama, 11: Visual and Performing Arts-Music and 12: Primary Talent Pool. If you have questions please contact Kathie Anderson at kathie.anderson@education.ky.gov or 502-564-4970 x 4133. Thanks.

Definitions: Gifted and Talented Students with categories List of Gifted and Talented Students and

Report Format: CSV

Report Data Source: State Dataset (Will be sent to batch queue)

Generate Report

State Report Output

Refresh Show top 50 tasks submitted between 06/22/2018 and 06/29/2018

Batch Queue List

Queued Time	Report Title	Status	Download
-------------	--------------	--------	----------

Batch Queue Reporting Options

Select Batch Queue Options

- ☒ High Priority
- ☐ Keep Until I Delete

Start Date/Time

06/29/2018 10:21 AM

Cancel

Ok

State Validation Report Queue Screenshot



State Report Output

Refresh Show top 50 tasks submitted between 06/22/2018 and 06/29/2018

Queued Time	Report Title	Status	Download
06/29/2018 10:21:54 AM	DataValidation - Run At State	Queued	

State Report Output

Refresh Show top 50 tasks submitted between 06/22/2018 and 06/29/2018

Queued Time	Report Title	Status	Download
06/29/2018 10:21:54 AM	DataValidation - Run At State	Completed	Get the report

Gifted Benchmark Report L

▼ Data Integrity Tools

▼ Data Validation

Definition Bank

Definition Groups

▼ Reports

Definition Group Ex: ▼

State Report Output

Refresh Show top 50 tasks s

Queued Time	Repor
06/29/2018 10:21:54 AM	Data

dataValidationOut....csv ^

Missing Record Troubleshooting



- ▶ **Option 1-** If the student appears on state but not district list and has an end date, verify that the student has moved and make a note of the date in the student's folder.
- ▶ **Option 2-** Student appears on state list but not district list and DOES NOT have an end date. This student may be on the missing records report. Look at the child's record in IC. If he/she does not have a GT record for the district, attempt to import his/her record from the prior district using the process outlined in the [Student Records Transfer Standard](#).
- ▶ If you are not successful in importing the record, look at the student's identification start date and compare it with the student's enrollment tab to determine the district where the record might be located. Contact the [GT Coordinator](#) in that district to verify they have the student's record. Request that the GT Coordinator either mail or email the IC record. If student information is emailed, for example through a screen shot, DO NOT include personal identifiable information (PII) in the email.
- ▶ If after contacting the district you still need assistance, contact me and I will send you steps to input the student's information into your local IC database. Some districts are reticent to give Enrollment Tab rights to all staff. You may need to work with your KSIS point of contact to determine where a student might have been identified in order to find the initial identification record.

Trouble Shooting Continued

- ▶ The “x” under Original Record indicates the student was identified in the district
- ▶ If there is no “x”, this indicates the student was identified in another district.
- ▶ Look at the **Year Identified** and **Start Date** and compare to the dates in the Enrollment Tab to know which district to contact.

KY Gifted & Talented Editor					
Start Date	End Date	Year Identified	Category	District Ownership	Original Record
08/01/2017		2018	Specific Academic Aptitude-Science	Shelby County (531)	
08/07/2013		2014	Specific Academic Aptitude-Language Arts	Shelby County (531)	x
08/07/2013		2014	Specific Academic Aptitude-Math	Shelby County (531)	x
08/13/2014		2014	Creative or Divergent Thinking Ability	Shelby County (531)	x

KY Gifted & Talented Editor					
Start Date	End Date	Year Identified	Category	District Ownership	Original Record
01/12/2017		2017	Specific Academic Aptitude-Social Studies	Shelby County (531)	
01/26/2016	06/30/2016	2016	Primary Talent Pool	Shelby County (531)	

04	P	16-17 Clear Creek Elementary	01/25/2017	05/22/2017
Local Start Status: R21 Transfer from outside of district with initial enrollment in KY Boone Co Burlington Elem				
Local End Status: CO1 Close of Year				
04	P	Boone County 16-17 Burlington Elementary Sc	08/17/2016	01/19/2017
Local Start Status: E01 First enrollment of the year				
Local End Status: W22 Moved, re-enrolled in another Kentucky public district moved to Louisville				
03	P	Boone County 15-16 Burlington Elementary Sc	08/13/2015	05/25/2016
Local Start Status: E01 First enrollment of the year				
Local End Status: CO1 Close of Year				
02	P	Boone County 14-15 Burlington Elementary Sc	08/13/2014	05/29/2015

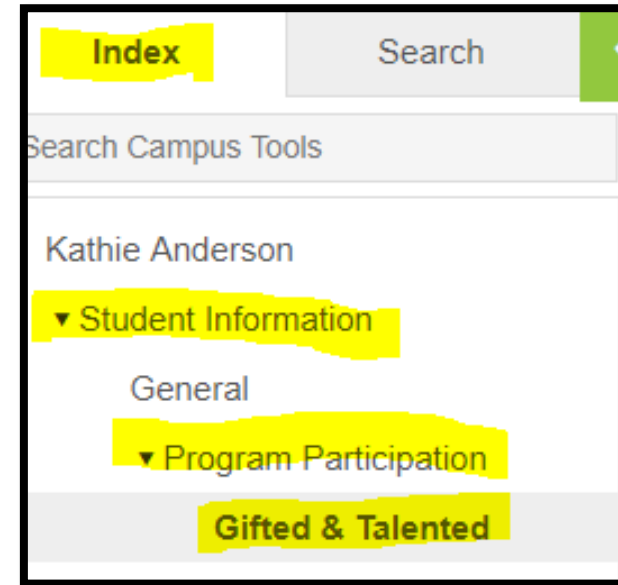


New Gifted Student Service Plan and Progress Report



New Gifted Student Service Plan (GSSP) and Progress Reports

- ▶ New GSSP and Progress Report will be released to districts in August
- ▶ The documents will be available for selection on the Documents tab when creating a new document.
- ▶ *2018 GT Beginning of the Year Training* will include more information and a new Data Standard will be created/posted on the GT Resources webpage soon.



GSSP and Progress Report Click Path

- ▶ Search for student or create a list by double-clicking the G&T Student list ad hoc filter
- ▶ Select the student you wish to create a GT document for
- ▶ Go to Program Participation/Gifted & Talented/Documents tab
- ▶ Select New Document/Create Custom Form/Select KDE GSSP and Progress Report from drop down/Create Document

The screenshot shows the 'Documents' tab selected in the top navigation bar. Below the tabs, there is a row of action buttons: 'Open', 'Lock/Unlock', 'Delete', 'Print', 'New Document' (highlighted in yellow), and 'Upload Document'. Below these buttons is a 'Documents List' section. It contains a folder icon and the text 'Calendar Not Found (1)'.

The 'Create New Document Wizard' dialog box is shown. It prompts the user to 'Please select one of the following documents:'. Under the 'Create Custom Form:' section (which is checked), there is a dropdown menu for 'Select a Form' with 'KDE GSSP and Progress Report' selected (highlighted in yellow). To the right, there is a dropdown for 'Link to an Enrollment' with '18-19 Edmonson County High Sch(08/03/2018-)' selected. Below these selections, the text 'DOCUMENT SELECTED FOR CREATION: KDE GSSP and Progress Report' is displayed. At the bottom, there are two buttons: 'Create Document' (highlighted in yellow) and 'Cancel'.



Gifted Areas of Identification



- ▶ Student's name, school, grade and SSID number are prepopulated
- ▶ Use check box(es) to select student's gifted areas

KY Gifted Student Services Plan
Clever Student
18-19 Edmonson County High School Grade 12 SSID 1949323982

The Gifted Student Service Plan (GSSP) is a plan developed for identified students in grades 4-12. The plan notifies parents of the services their child will be receiving from the district. For each identified area the district must provide a minimum of two services.

Gifted Area(s)

<input type="checkbox"/> 01: Creative or Divergent Thinking	<input type="checkbox"/> 07: Specific Academic Aptitude - Social Studies
<input checked="" type="checkbox"/> 02: General Intellectual Ability	<input type="checkbox"/> 08: Visual or Performing Arts Ability - Art
<input type="checkbox"/> 03: Psychosocial or Leadership Abilities	<input type="checkbox"/> 09: Visual or Performing Arts Ability - Dance
<input type="checkbox"/> 04: Specific Academic Aptitude - Language Arts	<input type="checkbox"/> 10: Visual or Performing Arts Ability - Drama
<input checked="" type="checkbox"/> 05: Specific Academic Aptitude - Math	<input type="checkbox"/> 11: Visual or Performing Arts Ability - Music
<input type="checkbox"/> 06: Specific Academic Aptitude - Science	

Service Delivery Options

- ▶ Under Service Delivery Options, type the GT area code beside the service.
- ▶ If more than one area is using the same service, divide codes with a comma.



Service Delivery Options and Codes

The code(s) beside the Service Delivery Options are the areas being served. Codes are separated with a comma (,).

Acceleration Options

Grade Skipping

Subject Area Higher Grade Level

Dual Credit Courses 05

Early Exit from High School

Various Options

Academic Competition or Other 02

Extracurricular Offering

Advanced Placement and Honors Courses

Collaborative Teaching

Consultation Services

Special Counseling Services

Enrichment Services (School Day) 02, 05

Independent Study

Mentorships

Consortium

Seminars

Travel Study Options

Special Schools (4-12)

Self-Contained Classrooms (4-12)

Differentiated Study Experience in the Classroom

Differentiated Individual Study

Differentiated for Cluster Groups

Distance Learning

Video Courses

Other Online Courses

Resources Services

Pull-out Setting

Appropriate Instructional Setting

Comments

- ▶ In the Comments box, teachers should explain or give examples of the types of projects or activities students will be working on.

Comments:

Language Arts - student will be transported to the area educational center for English Composition 101. In Comp 101, students will learn about and write research papers, persuasive pieces and other types of writing. We will also be visiting the Lexington Harold Newspaper and inviting speakers to visit our class for Enrichment.

General Intellectual Ability - Students will have the opportunity to compete in the Student Technology Leadership Program. For enrichment, we will be visiting the Toyota Plant in Georgetown, KY.



Progress Report

- ▶ For each gifted area, click on a box under Progress.
- ▶ Type comments in the box beside the goal.
- ▶ The Date should be entered when completing the Progress Report.
- ▶ Teachers type their names and subject in the appropriate box.
- ▶ Form should be saved when completed. It can be opened again for the End of Year progress.
- ▶ The GSSP and Progress Report can be printed or saved.



the GT teacher.

Goals	Mid-Year Progress		End of Year Progress	
	Progress	Comments	Progress	Comments
1. Student demonstrates continuing progress of the content area.	<input checked="" type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	In GI, student has been studying independently to learn more about rehabilitation	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
2. Student develops process skills including creative/critical thinking, research, or problem solving in the area of identification.	<input type="checkbox"/> Exceeds <input checked="" type="checkbox"/> Meets <input type="checkbox"/> Not Met		<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
3. Student completes high level products or performances in the area of identification.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input checked="" type="checkbox"/> Not Met	In LA, student did not complete project on favorite author.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
4. Student has a healthy awareness of his/her own abilities and expectations that enhance their productivity.	<input type="checkbox"/> Exceeds <input checked="" type="checkbox"/> Meets <input type="checkbox"/> Not Met		<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
	Date:		Date:	

Gifted Team Members

Teacher: Kathie Anderson	Subject: GT Teacher
Teacher: Bill Bluth	Subject: Language Arts
Teacher:	Subject:
Teacher:	Subject:
Teacher:	Subject:

If you have any questions or concerns about services or progress, contact the [Gifted and Talented Coordinator](#) for your district.

Saved Forms Create a History

- ▶ A history will be created for the GSSP and Progress Report in IC



Gifted Student Service Plan Screenshot



KY Gifted Student Services Plan

Grade SSID

The Gifted Student Service Plan (GSSP) is a plan developed for identified students in grades 4-12. The plan notifies parents of the services their child will be receiving from the district. For each identified area the district must provide a minimum of two services.

Gifted Area(s)

- | | |
|---|--|
| <input type="checkbox"/> 01: Creative or Divergent Thinking | <input type="checkbox"/> 07: Specific Academic Aptitude - Social Studies |
| <input type="checkbox"/> 02: General Intellectual Ability | <input type="checkbox"/> 08: Visual or Performing Arts Ability - Art |
| <input type="checkbox"/> 03: Psychosocial or Leadership Abilities | <input type="checkbox"/> 09: Visual or Performing Arts Ability - Dance |
| <input type="checkbox"/> 04: Specific Academic Aptitude - Language Arts | <input type="checkbox"/> 10: Visual or Performing Arts Ability - Drama |
| <input type="checkbox"/> 05: Specific Academic Aptitude - Math | <input type="checkbox"/> 11: Visual or Performing Arts Ability - Music |
| <input type="checkbox"/> 06: Specific Academic Aptitude - Science | |

Service Delivery Options and Codes

The code(s) beside the Service Delivery Options are the areas being served. Codes are separated with a comma (,).

Acceleration Options

Grade Skipping
Subject Area Higher Grade Level
Dual Credit Courses
Early Exit from High School

Various Options

Academic Competition or Other
Extracurricular Offering
Advanced Placement and Honors Courses
Collaborative Teaching
Consultation Services
Special Counseling Services
Enrichment Services (School Day)
Independent Study
Mentorships

Consortium
Seminars
Travel Study Options
Special Schools (4-12)
Self-Contained Classrooms (4-12)

Differentiated Study Experience in the Classroom

Differentiated Individual Study
Differentiated for Cluster Groups

Distance Learning

Video Courses
Other Online Courses

Resources Services

Pull-out Setting
Appropriate Instructional Setting

Comments:

Progress Report Screenshot



Progress Report

The Progress Report is the communication vehicle between the district and parent regarding the progress of the student as it is related to the GSSP services. Progress must be reported to parents twice a year.

Below is an explanation of the Progress Report:

- Does Not Meet Expectations:** your child is working at or below grade level in his/her area(s) of giftedness and is not successful with differentiated instruction provided by the classroom teacher and the GT teacher.
- Meets Expectations:** your child is achieving at or above grade level in his/her area(s) of giftedness and is successful with differentiated instruction provided by the classroom teacher and the GT teacher.
- Exceeds Expectations:** your child is exceeding high above grade level in his/her area(s) of giftedness through individualized differentiated instruction provided by the classroom teacher and the GT teacher.

Goals	Mid-Year Progress		End of Year Progress	
	Progress	Comments	Progress	Comments
1. Student demonstrates continuing progress of the content area.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met		<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
2. Student develops process skills including creative/critical thinking, research, or problem solving in the area of identification.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met		<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
3. Student completes high level products or performances in the area of identification.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met		<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
4. Student has a healthy awareness of his/her own abilities and expectations that enhance their productivity.	<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met		<input type="checkbox"/> Exceeds <input type="checkbox"/> Meets <input type="checkbox"/> Not Met	
	Date:		Date:	

Gifted Team Members

Teacher:	Subject:
Teacher:	Subject:
Teacher:	Subject:
Teacher:	Subject:
Teacher:	Subject:

If you have any questions or concerns about services or progress, contact the [Gifted and Talented Coordinator](#) for your district.

Are there any questions?



Contact Information

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Gifted and Talented Consultant

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Email: kathie.anderson@education.ky.gov

